Taft College Academic Senate Council Minutes
Wednesday, November 15, 2017
Cafeteria Conference Room

Members Present: President Geoffrey Dyer, Vice President Vicki Jacobi, Secretary Candace Duron, Tony Thompson, Kristi Richards, Tori Furman, Greg Golling, Kelly Kulzer-Reyes, Kanoe Bandy, Debora Rodenhauser

Guests: Diane Jones, Tammy Sutherland, students: Margarita Gomez, Erica Detweiler

The meeting was called to order at 12:02 p.m.

Public Commentary
• None

Approval of October 18, 2017 Meeting Minutes
• No corrections, minutes approved

Academic Senate of California Community Colleges Resolutions Adopted November 4, 2017
• Resolutions read aloud:
  o 17.01 Faculty Involvement in Scheduling of Courses
  o 17.02 Local Academic Senate Role in Developing and Implementing Guided Pathways Frameworks
  o 17.05 Academic Senate Role in Appointing Faculty for Guided Pathways Framework Design and Implementation
  o 17.06 Support for Local Academic Senate in committing to a Guided Pathways Framework
  o 17.07 Effective Shared Governance through Communication and Collaboration
  o 17.08 Inclusion of Library Faculty on College Cross-Functional Teams for Guided Pathways and Other Student Success Initiatives
• Discussion:
  o Information competency as an institutional level SLO.
  o Guided pathway initiative is a 10+1 issue and Academic Senate should take stewardship in establishing the framework.

Dual Enrollment
• Presentation delivered by Tony Cordova at a special joint board meeting of WKCCD and TUHS on October 16.
• ASCCC Resolution 6.03 S15 referenced.
• October 2015 CCCCO Press Release on AB 288 referenced.
• March 2016 CCCCO Legal Opinion on Dual Enrollment and AB 288 referenced.
• April 2015 (Pre-AB 288) CCCCO Legal Advisory on Dual Enrollment referenced.
• Draft five-year CCAP Agreement presented to the CTE Committee on November 2.
• Ted Pendergrass from the Oil Tech Academy at TUHS would like to offer TC classes to his third year Oil Tech Academy students.
  o Are the students in the third year the target population for CCAP?
• The dual enrollment Oil Tech Academy chart provided during the CTE Committee was meant to be a brainstorming activity, not an official document.
• With AB288 and CCAP, Early childhood Education faculty, Becky Roth, is interested in this opportunity and sees the value in aligning coursework like with Tech Prep 2+2 agreements.
A draft five-year CCAP plan was pulled from last month’s board meeting agenda as it had not come to the Academic Senate yet and the plan was drafted to roll out January 1.
A year-to-year agreement seems more appropriate than a five year because we are small.
The board has adopted a goal this year to explore dual enrollment opportunities.
The conversation is occurring in several places: CTE Committee, Dual Enrollment Advisory Committee, and the Academic Senate Dual Enrollment sub-committee aka a taskforce.
Diane Jones is willing to lead the Academic Senate Dual Enrollment sub-committee for one year.
As a sub-committee of Academic Senate, a charter will need to be developed. To be considered a committee assignment the committee will have to meet at least ten hours.
Strong Workforce and other CTE grants put pressure to participate in dual enrollment.
The CTE Committee was formed because there was a pattern of CTE administration chasing money/grants without a discussion with faculty.
On a motion by Tori Furman, second by Kelly Kulzer-Reyes, comments from Kanoe Bandy concerned that this committee is still in the ad hoc phase, comments from Kelly Kulzer-Reyes once established as an established standard committee then it will meet more regular and have clearer processes and roles, the recommendation for Academic Senate Dual Enrollment committee to develop a charter with membership to include the appropriate representation to address the board goal of exploring the expansion of dual enrollment was approved to move forward to Senate-of-the-Whole.

Program Discontinuance/Vitality
- Vicki Jacobi proposed revision to AP 4021: Program Discontinuation.
- Previously there was a taskforce that was not meeting and information was not brought back through the Curriculum Committee.
- Checklist for Program Discontinuance document presented.
  - A support plan for existing students included.
- When do we decide to develop a new program or discontinue a program? Where does this conversation come from, who/what initiates it? Program Review?
- College of the Canyons' BP/AP 4021 on Program Vitality, which includes program development and address grant-based staffing, referenced. Specific attention to the definition and page three regarding grants.
- 2012 ASCCC Paper on Program Discontinuance referenced.
- The proposed revision to AP 4021 will allow for a more streamlined process to close the loop.
  - Examples:
    - Curriculum: Catalog: Degree Works: Counselors
    - New Program: Guided Pathway: Sequence of classes: SLOs: Program Review
- On a motion by Kanoe Bandy, seconded by Debora Rodenhauser, AP 4021: Program Discontinuation, was approved to move forward to Senate-of-the-Whole.

Academic Senate Faculty Excellence Awards
- Tabled

Other/Open Forum for Announcements
- None

The meeting adjourned at 1:02 p.m.
Submitted by Candace Duron, Secretary
Minutes approved as corrected January 31, 2018