

Minutes – Taft College Dual Enrollment Committee Friday, March 9, 2018

Attendees: Diane Jones, Tammy Sutherland, Carolyn Schoneweis, Bill Devine, Mary-Alice Finn, Darcy Bogle, Tori Furman, Ted Pendergrass, Greg Golling, Fernando Lara

1. Establish regular monthly meeting time.

A tentative meeting time of the second Wednesday of each month, from 1:00 – 2:00 was initially discussed. This time would not meet the needs for all, so it was pushed up 1 hour to start at 12:00 noon. The next meeting will be Wednesday, April 11 from 12:00 – 1:00. It should be noted that since this is a noon meeting that food should be provided. Furthermore, it was unanimously seconded, thirded, and approved that this food be brought by Tori.

2. Definitions of TC Dual Enrollment Program Terms

Diane presented a handout of Terms that would be useful going forward with the committee. One concern of the definitions regarded taking placement tests for English. The committee was informed that the state of CA was phasing this out and the new mandate is to use High School transcripts for placement purposes. Regarding Dual Enrollment, TUHS will still likely use the placement tests to determine if their students are prepared to take the English courses. It was also noted that special admit forms are required of all students in dual enrollment, concurrent enrollment, and CCAP.

3. Special Admit Policies and Procedures

Currently all special admit students including TUHS students in the Dual Enrollment Program are required to be a minimum of 16 years old and have completed their Sophomore year of school. It was noted that there are some Juniors who are not yet 16 that would be prevented from taking part in the Program. Several comments regarding these Policies included:

- Should Freshmen and Sophomores be allowed to enroll?
- Should Age even be an issue?
- In the Bakersfield College system they have 9th Grade students in Dual Enrollment
- Will this change in terms of Mandated Reporting for minors?

Additionally, the subject of Instructor Permission Signatures was addressed. It seems that it can be difficult to obtain signatures from TC instructors for TUHS students that are attempting to register in TC courses. Taking these concerns into consideration a request was made that the Year and Grade Requirement for Dual/Concurrent Enrollment be eliminated. The instructor of note for the specific TC course would still be notified if a Minor were to register for their course. TUHS would still use the Special Admit Form and follow all their regular procedures for enrollment purposes. We will request this topic be put on the Academic Senate

agenda. If approved, the soonest implementation could take place would be Spring 2019.

4. CCAP Agreement WELD 1500 and INTC 1000 for 2018-19

It was reported that the TC Academic Senate voted to approve the CCAP Agreement with TUHS for WELD 1500 and INTC 1000 for the 2018-19 school year. This item will need to go before both TC and TUHS boards for approval. Tammy Sutherland reported that 6 TUHS students might be enrolled in the WELD 1500 course this coming fall. Mary Alice Finn stated that TUHS could not justify courses with low enrollment and this brought up the question of its continuance and whether or not it could be taught as a Concurrent Course on the TUHS campus with TC instructors. If this were to occur there would be additional facets to sort out, such as:

- How many days/week would the class be taught?
- What would happen to the TC Welding Facility?
- Would TUHS athletes miss too many classes?

In lieu of these issues it was decided to move the CCAP Agreement forward just in case the alternate scenario did not work out.

5. Dual Enrollment for Academic Year 2018-19

A list of Dual Enrollment Courses for the 2018-19 school year were given:

Fall – ENGL 1500, PSYC 1500, INCO 1048, and WELD 1500 (CCAP)
Spring – BIOL 1510, ENGL 1600, SPCH 1511 and INTC 1000 (CCAP)

6. Other

Mary Alice Finn inquired increasing the current palette of Dual/Concurrent Enrollment courses. Ted Pendergrass suggested an Energy class and Intro Engineering be offered as Concurrent Enrollment. We will continue to discuss these options in subsequent meetings.

Lastly, a request was made regarding data collection for these programs. How could the data be reported out to the constituent schools? What are the success rates of the courses? Are the students tracked after leaving TUHS to gather additional information?