

**Taft College CTE Committee Meeting**  
**Subcommittee of The Academic Senate**  
**Thursday September 6, 2018**  
**12:10 pm-1:00 pm In Room S11**

**Agenda**

Attendees: Amar Abbott, Michelle Beasley, Joe'll Chaidez, Chris Flachmann, Tori Furman, Jessica Grimes, Vicki Jacobi, Aldrin Luben, Kristi Richards, Rebecca Roth

**Welcome**

Tori thanks all for attending. Requests a change in meeting time to accommodate additional faculty interested in participating on committee. Group unanimously decides the 1st Thursday of every month from 12:30pm-1:30pm works. Tori will make changes with HR and Office of Instruction.

**Approval of Notes**

Minutes Approved -- Vicki clarified that Roberts Rules need to be followed. Tori called for a volunteer to take minutes. Michelle Beasley volunteered.

**Information/Discussion Items**

**1) Interim CTE Dean & CTE Coordinator Updates**

Tori explains the roles she and Jessica will play on the CTE committee. Jessica is taking an administrative role; while Tori is assisting and coordinating. Joe'll asked for some clarification of what Jessica's specific role is as assistant to the Interim VP of Instruction/CTE Director. She will be assisting Dr. Daniels as Interim VP of Instruction. She will play a role in scheduling, working with faculty, assessing data (as it relates to instruction), and in other areas as need for support

**2) 2018-2019 Budget & Project Updates**

Tori reviews the different aspects of the CTE program and explains where/what the funds for each are used for. Transparency is her goal.

**a) SWF3-Local**

No external partners for local. Reviews budget and funds.

**b) SWF- Regional**

Vicki - Dual enrollment capacity building grant read and integrate. \$150,000. that can possibly be shared and all work together.

\$20,000.00 Adult Education Certificates (not Taft College) – Short term; research; and pipeline desire to guide students into possible Taft College Certificates.

**c) Transitions**

High school to Taft, career, and/or 4-year

**d) Perkins**

Primarily pays for Welding

**3) Marketing Video Updates**

Survey for marketing videos. The videos will be Criminal Justice, Dental Hygiene, Energy Technology, & Welding. The company to make the videos hired 10 interns. One of our students was hired as an intern.

#### 4) CTE Data Requests

- a). What types of data would you like to see that would support our goals of completion, retention, enrollment, and employability readiness?

Aldrin is available for all for your CTE needs. Send your request his way. He created a form (draft) with Jessica Grimes and Michelle Oja to get feedback on what we need or would be beneficial to request data.

#### 5) CTE Program Updates/Needs/Project Ideas

- a) Accounting
- b) Court Reporting
- c) Criminal Justice
- d) Customer Service
- e) Dental Hygiene
- f) Early Care Education and Family Studies
- g) Energy Technology
- h) General Business
- i) Industrial Health & Safety
- j) Information Technology & Management
- k) Journalism
- l) Management
- m) Administrative Services
- n) Welding

### **Future Discussion Items**

### **Other/Open Forum for Announcements**

### **Adjourn Meeting**