



Minutes of the Strategic Planning Committee
10:30 a.m. to 12:00 p.m.
Friday, September 7, 2018
Counseling Center Conference Room

Members present: Sharyn Eveland, Tori Furman, Greg Golling, Jessica Grimes, Vicki Jacobi, and Windy Martinez

Members absent: Amanda Bauer and Severo Balason

Secretary: Brandy Young

Welcome Back and Introductions

The committee welcomed new members Windy Martinez, Tori Furman and Jessica Grimes. The new members attended a training session with Brand Young to clarify the role and functions of the committee.

Approval of Minutes – April 5, 2018

Minutes were approved without changes.

Review Charter

The committee reviewed the charter and approved with no changes.

Annual Committee Review Self-Evaluation

The committee reviewed the 2016/17 self-evaluation form. In 16/17 the committee established goals for the 2017/18 year.

The 2017/18 goals were met:

- ✓ Create a new Strategic Action Plan
- ✓ Review all submitted Annual Program Reviews
- ✓ Complete a draft of the October 2018 ACCJC Midterm Report
- ✓ Complete ACCJC Annual Report
- ✓ Collaborate with other committees as needed to facilitate institutional planning
- ✓ Create training for new SPC members

The committee identified goals for 2018/19:

- ✓ Review ACCJC Standards in preparation for the upcoming self-evaluation in 2021.
- ✓ Identify actions and responsible parties behind the new Strategic Action Plan metrics.
- ✓ Establish clarity of relationships between plans at a macro-level; thematically. “Big Picture” thinking.
- ✓ Create Strategic Planning Committee activity calendar

Strategic Planning Committee
September 7, 2018

Meeting Schedule

The committee agreed to keep the same monthly meeting schedule, every first Friday from 10:30 a.m. to 12:00 p.m.

Due to scheduling conflicts in the month of October, the committee will have the next meeting on October 19th at noon in the Counseling Center conference room.

Respectfully submitted by: Brandy Young