

Minutes – Taft College Dual Enrollment Committee Wednesday, September 5, 2018

Attendees: Diane Jones, Tammy Sutherland, Carolyn Schoneweis, Mary Alice Finn, Tori Furman, Jessica Grimes, Christi Richards, Greg Golling, and Vicki Jacobi

Minutes were approved for the 5/2/18 meeting

Food provided by Greg Golling.

1. Special Admit Policies and Procedures Update.

The newly adopted Special Admit Policies and Procedures are working well. Tori Furman will check to see if Taft College instructors are being notified when there are minors enrolled in their classes.

2. CCAP Agreement (Welding Course Update)

Mary Alice Finn reported that there is no current CCAP agreement because there were not enough TUHS students to offer the welding course. She believes that concurrent enrollment is a better option until the high school can build the need from the freshman level up. She also mentioned that the TUHS welding facility is no longer available before 3:00pm. Tori Furman mentioned the need to document that Taft College has pursued this option due to the requirements of the CCP2 grant, which runs through 2021. Discussion followed regarding Spring 2019 offerings and what courses and times would support possible concurrent enrollment by high school students. It was suggested to invite Sandy Middelsteadt to the next meeting.

3. Dual Enrollment for Academic Year 2018-19

Dual enrollment courses currently being offered during the Fall 2018 semester include English 1500 and Psychology 1500. Information Competency 1048 is being offered concurrently. Caroline Schoneweis asked what she should do with students enrolled in English 1500 who have dropped the INCO course. Discussion followed that INCO is no longer required for students taking ENGL 1500 or ENGL 1600 or to earn a local Taft College degree. The committee discussed the need to notify the dual enrollment committee of curriculum updates related to dual enrollment courses. Jessica Grimes is going to work with division chairs and faculty to consistently communicate changes in curriculum and textbooks. Caroline Schoneweis is the facilitator of the PSYC 1500 course and needs to communicate with the Taft College instructor regarding which students are enrolled. Vicki Jacobi recommended a process be developed to ensure that FERPA guidelines were being followed. She suggested that the VP of Student Services be consulted. Tammy and Caroline will schedule a meeting with Severo Balason, the VP of SS to establish a process. Mary Alice Finn said it was her understanding that Taft College will evaluate the instructors teaching the Taft College courses and Jessica Grimes agreed that this falls under her current duties.

4. Other

Tori Furman mentioned an interest in exploring pathways with the TUHS CTEC programs. Mary Alice Finn cautioned that TUHS is in the process of bringing the CTEC programs under the TUHS umbrella and a lot of work needs to happen first internally before pursuing outside options. Once the internal issues are solved, she is interested in long-term planning in the CTEC area with Taft College.

Next meeting – Wednesday, October 3, 2018, at 12:10pm in the Cougar Room