Call to Order
The meeting was called to order at 12:10 PM

Public Comment
There was no public comment.

Approval of the Minutes (ACTION)
The minutes were approved unanimously.

Informational Items/Updates:
Screening/Hiring Committees – Faculty representation process (UPDATE)

Dr. Sharon Eveland is notified regarding non-faculty positions and needs a representative from the faculty. The current process is that the President Academic Senate, the Classified Union President, and the President/Superintendent of Taft College get notified. Then they rank the prospective screening interview candidates. Dr. Deb Daniels reviews all hiring committee candidates and recommends having a representative hiring committee conduct interviews. This process can take upwards to three weeks to complete and currently slowing down the hiring process. The three constituent bodies are trying to speed up the process. Dr. Eveland is bringing it to this council to get input on how the faculty can speed up the process regarding their hiring committee candidates and take it back to your constituents and get their feedback.

Suggested remedies:
➢ Generate a possible list at the beginning of the semester;
➢ List all faculty to be put on a rotational list for hiring committees.

AB 928 (UPDATE)
Dr. Eveland recognizes that on the last agenda, AB 928 was wrong and will go into effect in 2023. The ASCCC has sent out a link. The president of the local Senate sent it out to all full-time and adjunct faculty to get their input on the law.

Old Business: Assignment of Responsibility for Development and/or Recommendation to Senate of the Whole for Action
Process for Documentation and Revision of Disciplines and Minimum Qualifications (DISCUSSION)

There is no documented list of local modifications to minimum qualifications in use at Taft College, particularly in CTE areas. Dr. Eveland stated this topic received a robust discussion, affecting many institution areas, and it keeps coming up in conversation throughout the college. The local Senate can narrow minimum qualifications regarding disciplines. The significant concerns regarding this topic are that we do not have a documented process. Also, there is no procedure once a local decision has been made to narrow the minimum qualification. There is no mechanism to see if the adjustment is still appropriate in the future.

Mr. Geoffrey Dyer asked if the concern is when a discipline is assigned differently for a program or degree? Or does it arise when the six years and professional experience are related to the course’s field? The Senate President answer the question, yes, that’s one of the concerns. Also, Dr. Eveland gave an example when
minimum qualifications are not cleared and creates ambiguity in assigned disciplines. For example, some courses have a generic qualification that only requires a Master’s degree and equivalent experience. Those courses do not have a given discipline or are recognized in a minimal qualifications handbook. Mr. Dyer asked if Dr. Eveland referred to the third category in a discipline list that states six years and professional experience, and Dr. Eveland said yes. Mr. Dyer states the courses are designed that way on purpose giving peripheral treatment to experience. Mr. Dyer further states that the candidate shows that he understands community college culture, and the person would understand the general education pattern. He would (Mr. Dyer) further state that he would hesitate to make this idea more restrictive of the original qualification.

Dr. Vicki Jacobi saw another issue regarding this discussion. She stated that there is little clarification parsing out the signed to discipline and minimal qualifications because assigned disciplines are part of the curriculum and are up 10+1 issue. Currently, the curriculum committee is having problems because some of the CORs are not promptly being put forward by departments.

Dr. Eveland reiterated that the issue is narrowing the minimum qualifications and how, as a body do we track all the changes. So hence, we need to be consistent with our procedures.

**New Business: Assignment of Responsibility for Development and/or Recommendation to Senate of the Whole**

*Student Learning Outcomes Assessment Steering Committee (SLOASC) Charter (ACTION)*

Ms. Tina Mendoza submitted the SLO committee charter and made some revisions. Some revisions that Ms. Mendoza made are aligning the charter with the committee’s responsibilities and her responsibilities as the SLO coordinator. Mr. Dyer asked if it was a new idea that the committee elected a new chair every year. Ms. Mendoza stated that she believes there’s a conflict of interest between being chair and the SLO coordinator. Hence, the reason why the recommended change was made to the charter.

Dr. Jacobi made a motion to move the charter to the Academic Senate of the whole. Dr. Jennifer Altenhofel seconded the motion. The Senate academic president asked three times whether there were any objections to the motion. There are no objections in the SLO charter; we will move to the Senate of the whole.

**The minutes will be completed after the continuation of the session on February 2, 2022**

1. **Academic Senate Procedures – Documenting for Reference, Review, and Revision** ACTION
2. **TC OER Strategic Plan Proposal (M. Oja)** ACTION

**Other**

**Announcements**

**Adjournment**

**Submitted by Dr. Amar Abbott**