

TAFT COLLEGE ACADEMIC SENATE COUNCIL

AGENDA

Wednesday, February 16, 2022

<https://cccconfer.zoom.us/j/95272810988>

12:10PM TO 1:00PM

Call to Order

Public Comment

Approval of the Minutes

1. Approval January 26, 2022 Minutes (3 minutes)

ACTION

Informational Items/Updates:

2. Process flow for BP/AP review

UPDATE

Old Business: Assignment of Responsibility for Development and/or Recommendation to Senate of the Whole for Action

3. Process for Documentation and Revision of Disciplines and Minimum Qualifications **DISCUSSION**

Issues: There is no documented list of local modifications to minimum qualifications in use at Taft College, particularly in CTE areas.

Associated issue: Impacts FSA determinations, consistency in verification of qualification for assignment to courses (CTE); consistency in application of locally determined minimum qualification for hiring and/or course assignment; documentation of dates including date when modification was adopted, frequency of review for revision.

No documented process for review and vetting of proposed local modification/definitions to minimum qualifications (discipline list).

Associated issue: Consistency in process; public hearing on locally determined additions/modifications to minimum qualifications, particularly in CTE disciplines.

New Business: Assignment of Responsibility for Development and/or Recommendation to Senate of the Whole

4. Process for Documentation and Revision of Disciplines and Minimum Qualifications **ACTION**

The Curriculum and General Education Committee requests the Academic Senate work with administration to develop a process for documenting, housing, and maintaining decisions regarding discipline and associated minimum qualifications specific to course(s). Example: *How to add* 'Experience in crisis intervention work' to standard discipline minimum qualifications *only for* a crisis intervention course.

5. SLO Revision/New Course Template

ACTION

The SLO Coordinator and SLOASC recommend adoption of the revised SLO Revision/New Course Template for use.

Other Announcements

Adjournment