Members Present: Brock McMurray, Sharyn Eveland, Anthony Cordova, Jo Ellen Patterson, Justin Madding, Recorder.

Members Absent: Barbara Amerio, Bill Devine, Sheri Horn-Bunk

1. Minutes
   The minutes from November 10, 2016, were approved by consensus. The minutes of December 8, 2016, were approved with two changes by consensus. The first change was to paragraph one under section 3: “...concerning the Budget Development Calendar, he said that we will ...”. The second change was on page two, paragraph 3 under section number 4: “...SLOs not be the primary focus...”.

2. 17/18 Budget Development Calendar
   McMurray went through the February deadlines on the Budget Development Calendar with the committee.

   One of the deadlines for February is that the Governance Council, Academic Senate, and Classified unit are to rank resource requests from program review. McMurray said that we are a subcommittee of the Governance Council, and we are at the mercy of their actions as to the progress of the Budget Development Calendar at this point.

   McMurray said the budget assumptions have been made. We use the budget assumptions to develop a tentative budget to present to the Board in June.

   One of the deadlines is that the Budget Committee is to identify possible funding sources for resource allocation. McMurray said that we will not be able to complete this in February because there currently is no list of resource allocation requests. The list will come from IR and SPC.

   Cordova asked how the earmarked $200 million for Strong Workforce from the Governor’s Proposed Budget will fit in to the budget development. McMurray said that we have several categoricals, and whoever is in charge of those categoricals will tell us what their allocation will be and how they will spend it. We then double check their revenue estimate and proceed with developing a tentative budget.

3. Budget Update and ACBO Budget Workshop
   McMurray provided a handout containing highlights from the ACBO Workshop he attended on January 18, 2017. He went through the handout with the committee, touching on Guided Pathways, Deferred Maintenance, COLA increase, enrollment growth, and Prop 98 funds. He said we are continuing to request more Prop 98 funds due to the increased costs of STRS and PERS. Prop 98 is funding for Community Colleges and K-12. Community Colleges are supposed to received 10.93% of that funding, but are currently being funded at 10.87%

   McMurray said that we are currently upside down going into this budget year. Last year we used approximately $250,000 one time funds to offset our GASB contribution, but those funds are not going to be available this year. We also have to deal with the rising cost of STRS and PERS, and the step and column increases. These items combined put us upside down. When we roll all of the budgets together we will need to make some decisions.
4. **Fall Semester 320 Apportionment Attendance Report**

McMurray provided a handout from the 320 Report related to our full-time equivalent students. He explained our funding per FTES. The 320 Report counts the summer carryover, fall enrollment, and spring estimate. Essentially 15 units for 2 semesters equals 1 FTES. He said that we get enrollment many ways, including WESTEC. He said that we have been making an effort to increase enrollment, and enrollment is up.

Cordova asked about the fiscal impact as it relates to dual enrollment. He said that there are dual enrollment opportunities with TUHSD. There are currently 4 FTES from dual enrollment, but it is scalable. McMurray thinks that the fiscal impact will not be great. He said that with dual enrollment, it may mean that we get students earlier rather than later.

5. **Facilities**

McMurray said that the Student Center Project is the last project on Measure A. We have an FPP and IPP on file with the State to compete for funding with the Statewide Bond. The governor put the bond funding on hold for now because he takes issue with the K-12 project funding process. The consequence is that all projects are pushed back one year. Eventually these projects will be discussed in the Budget Committee venue for the purpose of discussing scoring and matching of funds (growth, space utilization, and matching of funds all effect scoring).

Cordova asked a question regarding loans for community colleges. McMurray said that TRAN loans are programs to facilitate cash flow. He said we have not borrowed money long term for that purpose.

6. **Other**

None.

Respectfully submitted by:

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Justin Madding