Members Present: Brock McMurray, Bill Devine, Sharyn Eveland, Geoffrey Dyer, Amanda Bauer, Brandy Young

Members Absent: Sheri Horn-Bunk and Jessica Grimes

Guests: Justin Madding, Recorder; and Whisper-Lynn Null, Student Representative

The Budget Committee meeting of September 13, 2018, was called to order by Brock McMurray at 8:00 a.m.

1. Minutes

The minutes from April 18, 2018 were reviewed by the committee. Dyer requested a change, which was approved by the committee. The minutes were approved by consensus.

The minutes from May 16, 2018 and August 28, 2018 were reviewed and approved by consensus.

2. Review of Charter for Budget Committee

McMurray reviewed the charter with the Budget Committee members. All members indicated that they understood the purpose, form, and function of Budget Committee.

3. Funding Update for Non-Personnel Resource Requests

McMurray said that one of the goals of this committee is to communicate the resource allocation requests that were funded from the prior year APR cycle. He said that we have not done this yet because this budget year is different with the new funding formula. A line item has been placed in the budget specifically for funding of APR items, but those monies have not been allocated to specific requests to date.

Dyer discussed the S-4 project as an APR request

4. 18/19 and 19/20 Budget Development Calendars

McMurray went through the Budget Development Calendars with the committee. He said that we are at the end of the 18/19 calendar. The 19/20 Budget Development Calendar will be submitted to the board in November.

5. Budget Presentation

McMurray presented his budget presentation that he gave to the Board of Trustees on September 12, 2018. Discussions included the new SCFF metrics and their values. The committee also discussed the new consolidated categoricals program.

Following the presentation, McMurray guided the committee through their copies of the approved 18/19 budget. He outlined the revenues, and the committee again discussed the consolidated categoricals, and went through the expenditure summary as well.
McMurray guided the committee through portions of the budget detail section. He explained the elements of the budget codes in this section: Fund, Org, Account, and Program codes. Special attention was paid to the line items for APR items in org 599 under funds 11008 and 11009.

6. **Future Agenda Items – Review of Committee Evaluations and Goal Setting**

McMurray said that these will be agenda items at the next meeting.

7. **Other**

None.

Meeting adjourned at 9:30 a.m.

Respectfully submitted by:

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Justin Madding