Members Present: Brock McMurray, Jennifer Altenhofel, Joy Reynolds, Amanda Bauer, and Leslie Minor

Members Absent: Sheri Horn-Bunk, Brandy Young

Guests: Justin Madding, Recorder

The Budget Committee meeting of September 18, 2019, was called to order by Brock McMurray at 9:05 a.m.

1. Minutes

Minutes from March 8, 2019 and May 10, 2019 will be approved by email by those in attendance at those meetings.

2. Review of Charter for Budget Committee

McMurray reviewed the charter with the committee. He noted that the only changes on the charter are to membership. He also explained consensus decision making.

The charter was approved by consensus.

3. Funding Update for Non-Personnel Resource Requests

McMurray said that the compilation of funded APR items from the prior year APR cycle is task conducted by the Budget Committee. We are not ready to complete this task at this time. Implementation of the new funding formula has caused a very chaotic budget year.

McMurray briefly explained the APR process and resource allocation requests. The purpose of APR and resource requests is to align planning and funding. We generate our list of funded items by inquiring with the VP’s as to which items have been funded.

4. 19/20 and 20/21 Budget Development Calendars

McMurray reviewed the September calendar items of the 19/20 Budget Development Calendar. September 2019 completes the 19/20 Budget Development cycle.

The proposed 20/21 Budget Development was reviewed by the committee. The committee approved this draft of the 20/21 Budget Development Calendar to be submitted to Governance Council. The 20/21 Budget Development Calendar will be submitted to the Board of Trustees as an information item in November 2019.

5. Budget Presentation

McMurray presented the PowerPoint presentation that was provided to the Board of Trustees on September 11, 2019.
He presented on the State level budget. Reynolds asked if Newsom is as interested as Brown in the Rainy Day Fund. McMurray said that the Rainy Day fund is fully funded in accordance with the legislation, and noted that both Brown and Newsom have had the benefit of generous surpluses.

McMurray explained the Student Centered Funding Formula. He explained the 70/20/10 split and the metrics for each category. Reynolds asked how the transfer level math and English metric is being handled for our high school students who take classes in their Junior and Senior years. McMurray said that this issue is being addressed at the state level and has not been resolved yet.

McMurray directed everyone to page 4 (Revenues) of their budgets. He took the committee through the federal, state, and local revenues. The Federal, State Apportionment, EPA Funds, Property Taxes, and Enrollment Fees are referred to as “The Big 5”, and make up the majority of Fund 11 Unrestricted General Fund.

Reynolds asked about the Restrained funding amount and if the Chancellor’s Office expects us to use our reserves to make ends meet until we get our funding. McMurray said that they expect to us to budget less, which is easier said than done.

McMurray referred the committee to page 27 of their budgets. He explained our budget codes, including the fund, organization, account, and program codes.

McMurray explained the difference between a reserve and a fund balance, and presented the projections for STRS and PERS.

6. Future Agenda Items – Review of Committee Evaluations and Goal Setting

This will be an agenda item at our next meeting.

7. Other

None.

Meeting adjourned at 10:30 a.m.

Respectfully submitted by:

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Justin Madding