Members Present: Brock McMurray, Joy Reynolds, Shelley Getty, Amanda Bauer, Leslie Minor, Joshua Vazquez, Justin Madding, and Xiaohong Li.

The Budget Committee Training meeting of September 9, 2020, was called to order by Brock McMurray at 2:15 p.m.

1. **Review of Charter / Committee Charge**

   Budget Committee is a subcommittee of Governance Council. The charter is reviewed, updated, and approved annually. McMurray reviewed the charge of the committee and duties of the members.

2. **Budget Committee Evaluation and Goal Setting Process**

   McMurray reviewed the 2018-19 evaluation and 19-20 goal forms. We self-evaluate annually and undergo a peer evaluation. Budget Committee includes links to our evidence in our self-evaluations. The 2019-20 evaluation will be an agenda item at our next meeting.

3. **Review of Budget Development Calendar**

   The Budget Committee reviews the Budget Development Calendar every month to ensure that we stay on track. McMurray explained the Budget Development Calendar items in detail.

4. **Funding Source Acronyms List**

   McMurray reviewed the potential funding sources. This list assists the Budget Committee in identifying funding sources for APR resource allocation requests.

5. **Review of TC Budget Format**

   McMurray reviewed the different sections of the 2019-20 adopted budget to demonstrate the budget structure. He explained budget structure, revenues and expenditures, and how expenditures are coded and tracked (fund, org, account/object code, and program).

   McMurray also fielded various questions regarding the nature of private vs. public accounting, cash vs. accrual accounting, and reserves.

   Meeting adjourned at 3:30 p.m.

Respectfully submitted by:

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Justin Madding