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**Career Enrichment Committee**

**April 21, 2022 Meeting**

**Members Present:** Tiffany Rowden, Miranda Tofte, Jennifer Woodward, Brandy Young, Manny Campos

**Members Absent:** Leslie Minor, Melissa Blanco, Heather del Rosario,

**Recorder:** Miranda Tofte

* Meeting called to order at 2:30 PM.
* Career Enrichment Training
* Brandy talked to Tina Mendoza about teaching a Canvas class.
* Tiffany is going to create an extra duty assignment for teaching a Canvas class.
* Tiffany created a blurb on the HR website about the upcoming Career Enrichment Training opportunity.
* The vision resource center does not recommend using the playlist like we are planning on, however Tiffany thinks that using the playlist will still work for our small college.
* Tiffany is going to create a dummy playlist, we are going to look for the playlist as a group so that we can help others for the week of in-service.
* June 13th – June 16th is when the in-service classes will take place.
* Tiffany is going to remind Heather to send Joanne Dumbrigue a promotional blurb for the in-service week to be sent out in the CSEA Union newsletter.
* We are going to set a goal of May 16th to have the playlist ready to sign up for classes.
* Next Meeting is scheduled for May 5, 2022 at 2:30 P.M.
* Meeting adjourned at 2:45 PM.