Welcome

Approval of Minutes

September 2019

Information/Discussion Items

1. CTE Model Curriculum [https://www.statewidopathways.org/cte.html](https://www.statewidopathways.org/cte.html)
2. Fall Plenary Pre-Session Resolutions relating to CTE
   a. 19.0 Professional Standards- *19.014 F19 Utilize MQ Equivalency Toolkit Resources for Hiring in CTE Disciplines [https://asccc.org/sites/default/files/Pre-session%20Resolutions%20F19%20-%20for%20Area%20Meeting%20Discussion.pdf](https://asccc.org/sites/default/files/Pre-session%20Resolutions%20F19%20-%20for%20Area%20Meeting%20Discussion.pdf)
3. Strategies to Increase Allocation
   a. Perkins Supplemental Survey
   b. Coding of Courses & Programs
4. Strategies to Increase Completion
   a. Intrusive Case Management
   b. Auto-Awarding

Future Discussion Items

1. CTE Committee Existence

Other/Open Forum for Announcements

Internships, Fieldtrips, Guest Speakers

Next Meeting Thursday, 11/7 at 12:10pm in S-11

*(may need someone to chair depending on Fall Plenary attendance)*

Adjourn Meeting
Mission

In supporting the mission of Taft College, the Career Technical Education Committee is charged with enhancing communication and transparency among CTE programs, non-CTE programs, management and administrators. To fulfill this assignment, the Career Technical Education Committee will provide a forum for continual dialogue amongst CTE-related stakeholders who will make recommendations to guide intentional CTE development, enhancement, planning and sustainability providing guidance via strategies and approaches to maximize CTE program success and funding.

Role of the Career Technical Education Committee:

The Career Technical Education Committee, a standing committee of the Academic Senate and Taft College, makes recommendations to the Curriculum and General Education Committee, Management, and Administration regarding:

- Strong Workforce Funding
- Application of grant and outside funding opportunities relating to Career Technical Education
- Sustainability of Career Technical Education programs and positions
- Student, Staff/Faculty, Community, and Program impact of CTE-related decisions
- The creation/ adoption/ proposition of CTE policies and agreements

Specific Responsibilities:

1. Enhances communication among CTE and non-CTE programs at TC.
2. Advocates for Taft College Career Technical Education programs using a transparent process to promote the development, expansion, and improvement of Career Technical Education programs on campus.
3. Reviews labor market trends for career pathways and skills development.
4. Makes recommendations regarding innovation in the development of new programs and the directions of existing programs.
5. Researches and discusses industry trends.
6. Gathers and utilizes labor market information.
7. Encourages information-sharing and the leveraging of resources whenever possible.
8. Determines the necessary skills, student recruitment needs, and overall costs of establishing new programs.
9. Reviews proposed policies, agreements, etc.
10. Recommends distribution of CTE related funding (Perkins funds, Transitions, Strong Workforce, Prop monies…. Etc.)
11. Provides guidelines for appropriate processes and protocols relating to CTE planning.
12. Identify job shadowing, field trip, guest speaker, internship, work experience, job placement, mentor, and similar opportunities for CTE students