

TAFT COLLEGE CAREER TECHNICAL EDUCATION COMMITTEE

MINUTES

THURSDAY, NOVEMBER 5, 2020
12:00PM TO 1:00PM
ONLINE/ZOOM

Call to Order

1:10 PM

Public Commentary

None

Attendance

Members Present: Juana Rangel, Dr. Michael Jiles, Kristi Richards, Susan Wells, Jason Page and Rebecca Roth

Not Present: Dr. John Eigenauer, Dr. Vicki Jacobi

Guests: Dr. Sharyn Eveland and Dr. Jessica Grimes

Action Items

1. Approve minutes of previous meeting

Informational Items

None

Updates

None

Old Business

None

New Business

None

Discussion Items

2. *Discussion with Dr. Eveland (Academic Senate President) and Dr. Grimes (Dean/CTE Director) about the needs of the A.S. and CTE Division and the possible roles and responsibilities of the CTE Committee.*

Dr. Grimes shared a PowerPoint titled *CTE Articulation Ideas* as a starting point for the wide-ranging discussion. Dr. Eveland outlined CTE areas of need, based in 10 +1 and aligned with the committee charter. The published [Career Technical Education Faculty Minimum Qualifications](#)

[Toolkit](#) (CTE Faculty Minimum Qualifications Work Group) was presented as a resource to inform the discussion.

Topics of discussion included

Need for clarity and consistency in evaluating applicant minimum qualifications for CTE areas (lack of clarity/confidence in determining appropriate, broad minimum qualifications as areas can be dissimilar and may differ by regional agencies).

Role of committee in identifying, monitoring, and disseminating information about changing and/or emerging CTE educational needs.

Role of CTE committee in relation to Academic Senate and other sub-committees of the Academic Senate.

Key CTE Committee Action/Focus/Priority Ideas Identified for Further Discussion and Possible Action:

- Recommendation(s) for creation of CTE Faculty Internship for Industry Experts (see page 63 of [CTE Min Quals Toolkit](#) (following discussion).
- Create a Guide to Applying for CTE Equivalency for Prospective Taft College Applicants (Ideas discussed include copy/paste/ modify some elements of CTE Min Quals Toolkit so TC applicants have a more consistent understanding of what is to be included in CTE equivalency submissions.
- Make recommendations to divisions and Curriculum & General Education committee for creation of curriculum for undeveloped or emerging CTE areas appropriate to the College service area (examples discussed in support of entrepreneurship → designing, writing, and using business proposal; starting, owning, and running a business; accessing financial resources for new businesses).
- Use the MQ CTE Toolkit as a guide for
 - Documentation of supplemental or other agency information in determining equivalency in CTE areas, (example of value MQs to teach at a court reporting school is different from MQ Handbook).
 - Develop a resource grid of professional organizations by CTE area as many have their own standards relevant to determining minimum qualifications.
- Review, in detail, the [Career Technical Education Faculty Minimum Qualifications Toolkit](#) and
 - identify, adapt, and/or refer to appropriate group those contents/processes/patterns most likely to improve CTE processes and procedures at Taft College.

Adjournment

2:00PM