Call to Order

1:09 p.m.

Public Commentary

Dr. Leslie Minor introduced the committee to new Dean of Instruction & CTE, Armin Rashvand.

Attendance

Members Present: Darcy Bogle, Chris Flachmann, Vicki Jacobi, Armin Rashvand, Kristi Richards, Becky Roth
Not Present: None
Guests: Dr. Leslie Minor

Approval of the Minutes

1. Approval of November 29, 2021 Minutes (3 minutes)  
   Motion to approve the minutes: Chris Flachmann
   Second: Kristi Richards
   Motion passed.

   Brief discussion of the minutes to catch committee members up-to-speed. Vicki stated that an advisory committee of industry partners should be formed to tell us what the qualifications should be for Medical Assisting if we decide to pursue the certificate. Leslie mentioned Health Information Technology as a possible program to consider.

Welcome

The committee welcomed Armin Rashvand and introduced themselves.

Informational Items

None

Updates

2. Invention and Inclusion Innovation Initiative (I3)  
   DISCUSSION

   Vicki stated there isn’t enough time to apply since the deadline is quickly approaching. The committee
members also agreed it is not the right timing for the District to apply for i3 funds; however, reading through the grant to understand the main objectives and targeted populations to see if it can be of benefit to the District would be helpful. We would then be more prepared in case the grant opportunity becomes available again.

$125,000 grant, focus is on STEM, women, and people of color. Goal is to add the pilot program to 20 more campuses. Armin asked if there is a website with a list of grants that we may be able to apply for. Darcy and Leslie discussed the CCCCO website and NOVA. Leslie stated there is not currently a calendar of grants, although it has been requested of the Chancellor’s office. Vicki reminded the group that grants that deal with curriculum will need to be approved by the Academic Senate.

3. New Program Suggestions

Darcy shared the document that Leslie and Jessica Grimes had created outlining possible certificate programs and courses needed for the certificates. Darcy shared her notes on some of the research she had done on the certificates. The committee discussed the new program suggestions and continued to compile feedback on each program. Vicki and Darcy discussed making the Educational Aide/Teacher’s Assistant certificate stackable into the AA-T Elementary Teacher Education degree since there is a lot of overlap in coursework. Becky mentioned that the Bilingual Educational Aide/Teacher’s Assistant certificate is more geared towards preschool, and there was a brief discussion about making that certificate stackable into the AS Early Care, Education, and Family Studies and AS-T Early Childhood Education degrees. The committee will continue to review the new program suggestions at the next meeting and then send the compiled feedback to Dr. Minor to share with relevant divisions and others of interest.

Old Business

4. Documenting Current TC Developed CTE Minimum Qualification Standards

Committee members shared the research each had done, and progress made in assigned disciplines. Concerns were shared by committee members relating to the end product needs of District, and the work being done by the committee. The min quals handbook was discussed. Many disciplines are very straightforward and prescribed; however, it seems the concerns of the District are with CTE positions that state ‘and professional experience’. Is providing a non-exhaustive list of ‘professional experience’ examples for each CTE discipline needed to help provide a consistent and transparent process for all? Darcy will invite Sharyn to join our next meeting so we can further discuss and better understand the interests of the District, as related to the committee’s work.

New Business

None

Other

None

Announcements

None

Adjournment

2:15 p.m.