Members Present: Brock McMurray, Carla Sandoval, Chris Jones, Darcy Bogle, Mark Gibson, Windy Martinez, Gustavo Gonzalez, Steve Lytle, and Richard Treece.

Members Absent: None.

Guest: Jose Vargas, and Justin Madding, Recorder

The Facilities Committee meeting of December 17, 2019 was called to order by Brock McMurray at 12:08 p.m.

1. Minutes from November 19, 2019

Minutes from the November 19, 2019 meeting were approved by consensus.

2. Student Center Update

Vargas said that the kitchen concrete slab has been removed. Colombo is expected to begin setting new plumbing and electrical underground. There has been a lot of paperwork (Requests for Information and Submittals) going back and forth between Colombo and AP Architects. Colombo intends to continue site organization over the next three weeks, which includes determining what existing equipment and materials can be used and what must be disposed of.

Vargas said that he met with Serban Sound and IT to review the sound and IT packages on the project.

Sandoval asked if we are still going with the same furniture. McMurray said yes.

Bogle asked if the unneeded equipment would be auctioned. McMurray explained the process for evaluation, credits, and allowances related to unneeded equipment.

3. Project Updates

Solar: McMurray said that nothing significant will occur on this project over winter break for a several reasons that are outside of our control. The steel subcontractor takes off 3 weeks during the holiday, which will cause delay. This project is still planned in phases to maximize parking access.

Sandoval reiterated concerns that were reported to her about tree removal and replacement.

Roofing: Treece said that the roofing repairs at WESTEC and the Science Building have been delayed due to weather but will be rescheduled soon.

4. Facilities Master Plan

A. Educational Master Plan: McMurray said that the Educational Master Plan is the guide for our Facilities Master Plan, and the Facilities Master Plan is directly linked to the Educational Master Plan. Our current Facilities Master Plan expires this year and needs to be updated to reflect current years, progress, pricing, etc.
B-D. The Vocational Center is the upcoming project on the 5 Year Construction Plan and is identified as our Final Project Proposal (FPP). Field Sports is our current Initial Project Proposal (IPP).

E. Total Cost of Ownership: McMurray said “Total Cost of Ownership” represents the total cost to run the building that you plan to build. We have Total Costs of Ownership for the Student Center Project and TIL but need to create a Total Cost of Ownership for the Vocational Center project. However, the need to create a Total Cost of Ownership for the Vocational Center is not urgent because the project is currently pending several years due to funding. Total Cost of Ownership is something that is looked at during the accreditation process.

Sandoval noted that we need to change the name of the “Total Cost” from Student Union to Student Center.

Lytle said that we have new faculty hires who do not have office space. He asked how that relates to the Facilities Master Plan and the Vocational Center. McMurray said that the Vocational Center will primarily focus on Dental Hygiene and Welding. Science classrooms are also a possibility, and we could use ETEC for something else.

5. Accreditation – Physical Resources Committee

McMurray said that the Physical Resources Committee has met three times. The members are gaining knowledge and understanding of their questions and evidence and have written their responsive outlines. The next meeting will be in mid-February when the committee members will have rough drafts of their responses.

6. Other

None.

Meeting adjourned.

Respectfully submitted by:

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Justin Madding