Members Present: Brock McMurray, Chris Jones, Darcy Bogle, Mark Gibson, Windy Martinez, Gustavo Gonzalez, Steve Lytle, and Richard Treece.

Members Absent: Carla Sandoval

Guest: Justin Madding, Recorder

The Facilities Committee meeting of May 19, 2020 was conducted by Zoom and called to order by Brock McMurray at 12:00 p.m.

1. Minutes from April 21, 2020

Minutes from the April 21, 2020 meeting were approved by consensus.

2. Student Center Update

Richard Treece provided a student center update. The contractors are pouring the concrete in the kitchen today. After the concrete sets the plumbers and electricians will come to do a walk of the kitchen. Contractors are beginning to rough-out the exterior, and most interior walls should be framed this week. There is a 2-week logistical delay on roofing due to COVID-19. DSA has reviewed the curtain wall and returned comments to Colombo, Colombo is providing a response, and AP will send the response to DSA today.

3. Solar Project Update

Richard Treece provided a Solar update. All panels that have been installed are having DC/AC wiring over the next couple of weeks. Permission to operate will be coordinated with PG&E. Hopefully the system will be up and running by early August.

4. Other Project Updates

Parking Lot: Treece said that the board approved a project for re-sealing and re-striping the parking lot. This project will probably occur in July or August. Darcy Bogle mentioned that on the safety committee we had parking lot labels (A, B, C, etc.) for safety purposes. If there is interest, that labeling system could be reconsidered.

IssueTrak: Treece said that IssueTrak is up and running for work orders and preventative maintenance scheduling. M&O will no longer accept work order requests in SchoolDude. IssueTrak now serves M&O, IT, IR, and the bookstore for various requests.

EMS Project: Chris Jones said that we are almost finished with this project. Some programming remains to be done. The original operating system was limited in capability for controlling heating, air, and electricity. It was also very old. The new building is bringing on new controls that were not compatible with the old system, so we needed to update our whole EMS system.

5. Facilities Master Plan
The Facilities Master Plan was submitted to the board and was approved.

6. Accreditation – Physical Resources Committee

McMurray reported that all drafts have been reviewed and edited. Jessa Grimes assisted with editing the responses. The drafts will be submitted to the steering committee.

7. Other

McMurray said that the Wildcat Dorms need some work, but that may need to wait a little bit.

Windy Martinez said that she needs a vacuum and access to the equity technician's office. Madding will assist with access.

Meeting adjourned.

Respectfully submitted by:

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Justin Madding