FACILITIES COMMITTEE MINUTES
Tuesday, October 19, 2021

Members Present: Natalie Woodall, Darcy Bogle, Mark Gibson, Gustavo Gonzalez, Steve Lytle, Richard Treece, Morgan Sanchez

Members Absent: Brock McMurray, Christopher Jones, and Damon Bell

Guest: Justin Madding, Recorder

The Facilities Committee meeting of October 19, 2021, was called to order by Richard Treece at 12:02 p.m.

1. Minutes from September 21, 2021

Minutes from the September 21, 2021, meeting were approved by consensus.

2. Student Center Update

Richard Treece provided a Student Center update. We received the closeout documents for the project. There are a few punch list items remaining and troubleshooting of some electrical issues. The flooring correction will occur in November and December.

3. 5 Year Capital Outlay Plan; FPP; IPP

Richard Treece briefly discussed the FPP, IPP, and 5 Year Capital Outlay Plan, and how they relate to State level funding. These documents were submitted to the Chancellor’s Office in August, and we should hear back from them some time in January.

4. Server Room Backup Generator

We are adding a generator to the server room to supply power in the event of a power outage. The generator will be tied directly to our gas line so we do not have to worry about fueling. We have DSA approval of the plans and are in the process of procuring the generator. Once the generator is received we can go out for bid for a contractor for installation.

5. IT/IR Office

The IT/IR offices will be moving down to G-11 in the near future. Furniture installation will begin today, and the RFP for installation of electrical and data lines has been awarded to Burt Electric.

6. Student Resource Center & Veterans Center

These services will be moved to the old IT room after IT relocates.

7. Other Projects Updates

There are many other projects either underway or set for the near future, including the following:
  • Roof recoating and repairs
  • Two roof replacements at WESTEC
- Transformer replacement on the Administration Building
- Door card access projects
- Door hardware
- Recarpeting and exterior painting projects
- Gym training room tile work
- Landscaping improvement projects

8. Accreditation

The accreditation site visit is complete. The visit went well in our area.

9. Other

The Space Inventory plan is due to the Chancellor’s Office in December.

Steve Lytle said that the cabinet for the microscopes should come in this week. When it does, he will coordinate with M&O for installation.

Meeting adjourned.

Respectfully submitted by:

Justin Madding