GOVERNANCE COUNCIL MINUTES
March 22, 2019

Members Present: Debra Daniels, Brock McMurray, Leslie Minor, Severo Balason, Heather Meason, Kanoe Bandy, Julian Martinez, Joe’ll Chaidez, Vicki Jacobi (for Geoffrey Dyer), Mike Mayfield, Michelle Oja, Kamala Carlson, Bruce Ferguson, Renae Ginther, Sherry Anderson, and Whisper-Lynn Null

Members Absent: Geoffrey Dyer and Brandy Young

Guests: Justin Madding, Windy Martinez, Jessica Grimes, and Andrew Prestage

Facilitator: Brock McMurray
Timekeeper: Joe’ll Chaidez
Recorder: Justin Madding, Recording Secretary

Call to Order:

The Taft College Governance Council meeting of March 22, 2019, was called to order at 12:10 p.m. by Brock McMurray.

1. APPROVAL OF MINUTES – FEBRUARY 22, 2019

The minutes from the February 22, 2019, Governance Council meeting were reviewed and approved by consensus.

2. COMMITTEE REPORTS

   A. Access Committee (Leslie Minor)

Leslie Minor provided an update from Access Committee. Current committee discussion items include effective enrollment management, and general questions regarding enrollment and retention.

   B. Success Committee (Windy Martinez)

Windy Martinez provided a Success Committee update. At their last meeting they looked at their role in support of Guided Pathways, and reviewed their goals and mission. They are also using their Trello board.

   C. Budget Committee (Brock McMurray)

Brock McMurray provided a Budget Committee update. Their last meeting was on March 8, 2019. They discussed the Budget Development calendar items and brainstormed funding sources for APR requests. They also discussed preliminary revenues, the recent P1, and the statewide deficit and how that affects us.
Chaidez asked if we are going to be short on our funding by $700,000, is it like an IOU where we would receive that money later? McMurray said no, and explained the deficit factor and how it has worked out historically.

D. Strategic Planning Committee (Vicki Jacobi)

Vicki Jacobi provided a Strategic Planning Committee update. They met on March 8 and discussed the Vision For Success, our local goals, and the ACCJC Annual Report. Jacobi spoke about gearing up for the ACCJC Self Evaluation Report and steering committee.

E. Campus Safety and Security Committee (Severo Balason)

Severo Balason said that Safety and Security Committee reviewed and discussed the security camera policy and the number of cameras. They also discussed getting AED units to enhance some emergency preparedness. Bandy asked who is going to be trained on the use of the AEDs. Balason said that he will have WESTEC do a training for the area emergency captains.

F. Information Technology (Andy Prestage)

Prestage discussed the ongoing print study. There were several questions regarding the study. Daniels emphasized that this is a costs savings study. Jacobi shared some of the rumors and complaints circulating the campus about the study.

3. ACCJC Annual Report (Vicki Jacobi)

Jacobi deferred to McMurray on the Annual Fiscal Report. McMurray explained the fiscal report and said that most of the information comes from our past audits.

Jacobi presented the annual report. She said that Brandy Young prepared the report with input from SPC. McMurray said that may be some variance in the data due to the different definitions between ACCJC, the Chancellor’s Office, and the auditors.

The council discussed question number 7a at length.

Daniels discussed ACCJC’s use of these annual report and said that they are looking for trends.

The council further discussed the different sections of the report.

CONSENSUS: Response to question 7a will be “None identified”.

The 2019 ACCJC Annual and Fiscal Report with the change to question number 7a was approved by consensus.

4. Vision-Aligned Goals (Vicki Jacobi)

Jacobi said that these goals are due by May 31, 2019. The goals flow from the SAP goals. Jacobi presented a handout from the Chancellor’s Office regarding local goals.
Jacobi asked how we answer Goal 1C. Oja said we should say 16% like the previous question. Jacobi said that she will take that suggestion back to SPC.

Jessica Grimes will assist with Section 4.

Jacobi said that SPC will be focusing work on Section 5 Equity because the Equity Plan is due next month and it asks for the same information.

5. Governance Council Retreat Planning Update (Vicki Jacobi/Joe’ll Chaidez)

Joe’ll Chaidez provided an update on the Governance Council Retreat planning. He said that the date and location is confirmed, and gave an overview of how the retreat will proceed. There will be four sections of the retreat, one for each pillar of Guided Pathways. For each pillar there will be activities, data, and student panel discussion.

Jacobi asked the council what works well for retreats. The council discussed the function of retreats.

McMurray said that he appreciates the work that Chaidez and Jacobi are putting into the retreat. It is a lot of work.

Ferguson asked if the retreat will cover all aspects on campus, or only isolated areas. Jacobi said that the retreat can be a brainstorming session with all area and perspectives on campus.

6. Reminder: APR-Based Budget Requests Ranking Due April 1 (Deb Daniels)

Daniels reminded everyone to turn in their rankings to IR by April 1st.

Next Meeting: April 26, 2019, at 12:10 p.m.
Facilitator: Brandy Young
Timekeeper: Julian Martinez

Meeting Adjourned: 1:30 p.m.
Respectfully submitted by: Justin Madding

Reminder—Please forward future recommended agenda items to Deb Daniels and Geoffrey Dyer