GOVERNANCE COUNCIL MINUTES
April 26, 2019

Members Present: Debra Daniels, Leslie Minor, Heather Meason, Geoffrey Dyer, Kanoe Bandy, Julian Martinez, Joe’ll Chaidez, Michelle Oja, Kamala Carlson, Bruce Ferguson, Renae Ginther, Brandy Young, and Sherry Anderson

Members Absent: Brock McMurray, Severo Balason, Mike Mayfield, and Whisper-Lynn Null

Guests: Justin Madding, Jessica Grimes, Marty Morales, Andrew Prestage, Sharyn Eveland, and Vicki Jacobi

Facilitator: Brandy Young
Timekeeper: Julian Martinez
Recorder: Justin Madding, Recording Secretary

Call to Order:

The Taft College Governance Council meeting of April 26, 2019, was called to order at 12:10 p.m. by Brandy Young.

1. APPROVAL OF MINUTES – March 22, 2019

The minutes from the March 22, 2019, Governance Council meeting were reviewed and approved by consensus.

2. COMMITTEE REPORTS

   A. Access Committee (Leslie Minor)

   Leslie Minor provided an update from Access Committee. Access continued to look at enrollment reports to evaluate need.

   B. Success Committee (Windy Martinez)

   Windy Martinez said that Success Committee did not have a meeting this month.

   C. Budget Committee (Justin Madding)

   Justin Madding said that there is no new update for Budget Committee because the committee has not met since the last update.
D. Strategic Planning Committee (Vicki Jacobi)

Brandy Young said that SPC discussed the program data for the equity plan. They are looking at a MindView presentation as an accreditation tool. The Accreditation Steering Committee retreat is on May 10, 2019.

E. Campus Safety and Security Committee (Severo Balason)

Severo Balason was absent, so no update was provided.

F. Information Technology (Andy Prestage)

Prestage discussed the ongoing print study and the most recent printer/copier options. There is an alternate proposal to replace copiers on campus and add a few others. He said it is a good deal. ITC voted to approve this proposal. The 5 Year Technology Master Plan was updated and approved at ITC.

Bandy said the new proposal would cause an increase in costs for athletics, but she would not vote to stop this process.

There was a question as to how the charging for copies on campus would work. Prestage said any code applied to a copier is not for the purpose of charging at this time. It is for the purpose of tracking.

Dyer thanked Prestage for this information. He said that the Technology Master Plan and printing proposal would need to be future Governance Council agenda items.

Eveland added that division budgets do not currently have a budget for copies. Has there been discussion on modification of budgets for added costs?

Daniels said that the plan is for those who are paying now are going to continue to pay under the new proposal.

3. Vision-Aligned Goals (Brandy Young)

Young provided a handout titled Local Vision Goals Summary. She referred to Goal number 5 and said that they received data from the Chancellor’s Office and some guidance from Oleg Bespalov. The council reviewed and discussed Goal number 5.

The vision-aligned goals are due May 31, 2019, and they need to be submitted to the Board first.

Young said that DI groups that are unchecked, but that you would expect to be checked, are blank because the amount measured is less than 10. She also said that the numbers in the 16/17 column were auto-populated, and she manually entered the information for 2020/21.

Marty Morales said that the data from the Chancellor’s Office does not align with data that we would expect. Jacobi said that it is hard to say that we are going to increase something when the data is incorrect. We would not know if an increase would accomplish anything. The Council discussed the issues with the data in this form.
Daniels agreed with Jacobi that these numbers are arbitrary, but that we need to approve these goals in concept.

APPROVED - The Governance Council approved the vision-aligned goals by consensus.

4. Student Equity Plan (Marty Morales)

Marty Morales spoke to Governance Council on the Student Equity Plan. He said that this is due on June 30, 2019. We are having issues with data reliability, but the Chancellor’s Office is providing updates.

Young provided a handout regarding the equity plan metrics. She said that these numbers were already in NOVA from the Chancellor’s Office. Jacobi noted that the baseline data is far in excess of our own baseline data. Dyer asked if there are definitions as to how they are getting this data. Young said no, but those are questions being asked in the forums.

Dyer requested that Success Committee and Access Committee begin drafting narratives for the report.

Windy Martinez added that all Chief Student Services officers are having these issues with the data and plans.

Jacobi said that what really matters on this report is the “Action” column, and what actions we are going to take.

Dyer discussed some past funded equity activities, and some activities for the future. He encouraged involvement from the Success and Access committees.

APPROVED - Governance Council agreed that Success Committee and Access Committee will provide an electronic copy of the draft narratives for the Equity Plan for Governance Council review by May 21, 2019. The plan will be reviewed and voted on by email.

5. APR Goal Ranking (Brandy Young)

Young presented the 18/19 APR Goal ranking to the council.

APPROVED – Governance Council approve the ranking by consensus and forwarded this ranking to the Superintendent/President and the official Governance Council recommendation.

6. APR Program List Review (Brandy Young)

Young provided a list of Taft College’s current programs. She said that document comes from the “How To Guide”, and Governance Council reviews this list every year. She asked if any updates or other changes need to be made.

Carlson asked to remove Mike Capela. Julian Martinez noted that Spanish was missing. Jessica Grimes noted regarding workforce that the career center is defunct, and she asked if it was still a program. Young said that she would remove workforce. Jacobi asked to add economics. Young said that she would add a column with division chairs, and change Program Lead to APR Contact.
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APPROVED – Governance Council approved the programs list with the recommended changes. Brandy Young will make the changes to the document.

7. APR Program Leads Discussion (Deb Daniels)

Daniels said that the issue is how are program leads assigned and do we need to make another decision? She asked what everyone’s’ thoughts are.

Young said that the Program Lead was originally the person you would give the username and password to access online information. Program Review is supposed to be done by a group of people as a unit, not by one single person.

Chaidez suggested that perhaps the term “Lead” is problematic because it implies ownership by that person. Bandy said that originally the Division Leads were listed as the leads, but do that would be going backwards. Jacobi said that in some divisions this has morphed into more that just APR work.

Daniels brought the discussion back on topic. Young said she would change the Applied Technology and Liberal Arts leads to Division Chair and add a column. The program lead will collaborate with their division to help with completion of the APR.

Bandy said that the list is clear on who is working on this, and noted that any discussion of additional compensation is a bargaining issue and should be addressed in that venue.

Another suggestion was to put more than one name on the list.

8. Governance Council Retreat Planning Update (Joe’ll Chaidez)

Chaidez said that the planning is going good. Everything is coming together and we planning to a dry run of the retreat in a couple of weeks. There are good action items, activities, and relating things back to the equity plan.

Jacobi said that she previously provided a list of potential invitees. She asked who should be invited and who should do the inviting. Daniels said that the Governance Council chairs (Daniels and Dyer) should send out the invitations.

Next Meeting: May 10, 2019, at 12:10 p.m.  
Facilitator: Severo Balason  
Timekeeper: Kamala Carlson

Meeting Adjourned: 1:50 p.m.  
Respectfully submitted by: Justin Madding

Reminder—Please forward future recommended agenda items to Deb Daniels and Geoffrey Dyer