GOVERNANCE COUNCIL MINUTES
September 27, 2019

Members Present: Debra Daniels, Severo Balason, Xiaohong Li, Sharyn Eveland, Kamala Carlson, Kanoe Bandy, Julian Martinez, Joe’Il Chaidez, Michelle Oja, Renae Ginther, and Brandy Young

Members Absent: Mary Decker, Bruce Ferguson, Leslie Minor, Whisper-Lynn Null, Brock McMurray, Mike Mayfield, and Heather del Rosario

Guests: Sarah Criss, Andrew Prestage, and Mike Jiles

Facilitator: Julian Martinez
Timekeeper: Joe’Il Chaidez
Recorder: Sarah Criss, Recording Secretary

Call to Order:

The meeting called to order at 12:10 p.m. by Julian Martinez.

1. APPROVAL OF MINUTES
The minutes from the September 13, 2019 Governance Council meeting was reviewed and approved by consensus.

2. Review of Governance Guide and Charter
Members were given Governance Guide in advance electronically and the Charter in hardcopy during the meeting. There was discussion on the process to place items on agendas and the role Governance Council as the lead of sub-committee work as tasked by the Council. The Council reviewed the Charter and recommended the following changes:

- Clean up font/style of document
- Update membership
  - Add Executive Director of Information Technology Services and a Confidential Employee
  - Correct Division Chair, English Language Arts to also say “or designee”
  - Correct Associated Student Body to “Organization”
  - List Committees (Consensus Reached on a separate vote)

Consensus on the Charter was reached, including the above changes.

Discussion was held in an interest in requesting varied representation from the ASO. Many expressed an interest in asking for a representative from ASO that is not on all other campus committees. Sharyn Eveland stated that such a request must go through the ASO process.

Dr. Eveland led the discussion to review the Governance Guide. She stated only the 1st 19 pages are the Guide; the remainder of the document are appendix material. She also noted that the Governance Council has a duty to focus on the Vision, Mission and Values as adopted by the District. Debra Daniels added that the Guide underwent a comprehensive review in 2016.
It was noted the topic had reached time. Consensus was to allow additional time.

Council noted that membership (page 10) will reflect the updated Charter from today.

Brandy Young suggested that the chairs of each Governance Council Committee review the individual sections from pages 11 and 12. Consensus was reached to assign Sarah Criss to email and coordinate review and edit of the section. Eveland stated that while reviewing the membership info on the committees to be mindful of leaving the membership representative to be flexible by not naming an exact position (by title) unless necessary.

Stage 2 on page 19 was edited to state, “Sub-Committees – Develop Recommendations.”

Dr. Eveland asked for discussion on including the appendices. She asked for comments on determining whether the appendices should be included or a simplified reference page. By consensus it was decided to remove the attached appendices and to edit the reference page to a one-page information citation document.

3. Mission Review

Dr. Daniels reported that she would like to survey District staff on the status of the Mission of the College. Consensus vote approved surveying staff on the status. Dr. Daniels said after the survey is concluded she would like to bring the Mission as a topic on a Governance Council agenda to review the Mission and decide whether it needs updated or is still current.

Next Meeting: October 11, 2019, at 12:10 p.m.
Facilitator: Brock McMurray
Timekeeper: Renae Ginther

Meeting Adjourned: 1:26 p.m.
Respectfully submitted by: Sarah Criss

Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland