GOVERNANCE COUNCIL MINUTES
October 11, 2019

Members Present: Debra Daniels, Brock McMurray, Leslie Minor, Severo Balason, Heather del Rosario, Xiaohong Li, Andrew Prestage, Sharyn Eveland, Kamala Carlson, Kanoe Bandy, Joe’ll Chaidez, Michelle Oja, Bruce Ferguson, Mike Mayfield, Whisper-Lynn Null, Justin Madding and Brandy Young

Members Absent: Sharyn Eveland, Julian Martinez, and Renae Ginther

Guests: Sarah Criss

Facilitator: Brock McMurray
Timekeeper: Brandy Young (in place of Renae Ginther)
Recorder: Sarah Criss, Recording Secretary

Call to Order:

The meeting called to order at 12:13 p.m. by Brock McMurray.

1. APPROVAL OF MINUTES
The minutes from the September 27, 2019 Governance Council meeting was reviewed and approved by consensus.

2. Action – Updated Strategic Action Planning Committee Charter (Xiaohong Li)
Xiaohong Li shared a draft of the Strategic Action Planning Committee charter as updated by the committee (handout). After reviewing the changes, the charter was approved by consensus.

3. 2019-20 Budget Presentation (Brock McMurray)
Mr. McMurray presented a review of the 2019-20 approved WKCCD budget (PowerPoint). The presentation covered the restricted and unrestricted budgets of the District and explained the current status of state funding through the Student Centered Funding Formula. There was discussion as to how the district is funded in regards to cashflow. Mr. McMurray told Council that the full budget details are available online.

4. Action – 2020-2021 Budget Development Calendar (B. McMurray)
Mr. McMurray distributed a proposed 2020-2021 budget development calendar to Council members. He explained that the calendar is developed by Administrative Services and then reviewed by the Budget Committee. Council members reviewed the proposed calendar. It was approved by consensus.

5. Review – Information Technology Charter
Andrew Prestage informed the Council that the Charter had been reviewed by the Information Technology Committee. There were no suggested changes. He will bring the charter to the next Governance Council meeting for suggested approval.


Sarah Criss, as recording secretary, provided a handout for review of the Governance Guide as well as the draft Guide itself. The Guide is in draft form but will soon be complete. Ms. Criss requested members review the Guide and forward any corrections to her so that the Guide can be considered for approval at the next meeting.

7. **Collegiality in Action – January 29th**

Dr. Daniels and Sharyn Eveland have been in contact with the CCLC and the state Academic Senate in an effort to have a presentation at the College on Collegiality in Action. The date for the presentation will be January 29, 2020. Dr. Daniels asked the group to please note the date on their calendars and said more information will be coming.

Dr. Daniels also shared a draft of a survey for staff to complete in regards to the District’s Mission statement. The Council reviewed the document. A few suggestions were shared with Dr. Daniels on how to word the survey for mass distribution to staff. Michelle Oja suggested we may simply ask if there is something that should be added or removed from the statement. Joe’l Chaisez expressed an interest in tying the College to the community. It was suggested by Kamala Carlson that the Mission wording be visible above each question for easy reference. Kanoe Bandy also suggested that this format of surveying would be helpful to capture student assessment of programs during the annual Program Review.

**Next Meeting:** November 1, 2019, at 12:10 p.m.

**Facilitator:** Mike Mayfield  
**Timekeeper:** Renae Ginther

**Meeting Adjourned:** 1:15 p.m.

**Respectfully submitted by:** Sarah Criss

**Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland**