GOVERNANCE COUNCIL MINUTES
November 1, 2019

Members Present: Debra Daniels, Brock McMurray, Severo Balason, Heather del Rosario, Xiaohong Li, Andrew Prestage, Sharyn Eveland, Julian Martinez, Kamala Carlson, Kanoe Bandy, Michelle Oja, Renae Ginther and Danielle Vohnout

Members Absent: Leslie Minor, Joe’ll Chaidez, Mike Mayfield, Justin Madding, Whisper Lynn Null, Brandy Young and Bruce Ferguson

Guests: Diana Duran

Facilitator: Michelle Oja
Timekeeper: Renae Ginther
Recorder: Diana Duran, Recording Secretary

Call to Order:
The meeting called to order at 12:14 p.m. by Michelle Oja

1. APPROVAL OF MINUTES
The minutes from the October 11, 2019 Governance Council meeting was reviewed and approved by consensus.

2. Committee Reports (Brief Updates)

Access
Dr. Leslie Minor was absent but provided a handout for an Access update, which was distributed.

Success Committee
Dr. Windy Martinez provided a brief update from the last Success Committee meeting.

Budget Committee
Brock McMurray reported that a task recommendation to update the website has been successfully completed. Mr. McMurray distributed committee charter draft – no changes. The charter was approved by consensus.

Strategic Planning Committee
Xiaohong Li shared the status of the committee’s goals.

Campus Safety & Security Committee
Severo Balason has finalized an active shooter training for January 17, 2020. This training is a continuation from the previous training. Kamala Carlson requested updated phone lists in classrooms.

Information Technology Committee
Andrew Prestage reported the charter is under review. Work continues to increase cyber security, which is also a piece of the District audit process.

**Academic Senate**
Dr. Sharyn Eveland informed the Council that the Senate is completing website updates to allow for subcommittees to post their agendas as mandated by the Brown Act.

**Accreditation Task Force**
Ms. Li explained that the task force membership has been identified and subcommittees are beginning work on individual ACCJC standards as well as training on the use of MindView or documentation collection.

The Guide was previously shared electronically for advanced review. With the acknowledgement of continued Charter updates to be inserted, the Guide was approved by consensus.

4. **Action – Budget Committee Charter (B. McMurray)**
This item was discussed in Committee Reports.

5. **Action – Student Success Committee Charter (W. Martinez)**
Dr. Martinez gave a summary of changes:
- Mission statement removed the terms “access” and “institutional effectiveness”
- Title updates
The charter was approved by consensus.

6. **Administrative Procedure 7120 (H. del Rosario)**
Heather del Rosario provided an updated draft of AP 7120 for the Council to review. Kanoe Bandy shared an interest in seeing candidates in person for classroom performance. Dr. Daniels reviewed the current process and the reasoning which included cost effectiveness and diversity. AP 7120 was approved by consensus.

7. **Program Review – Update (D. Daniels)**
Dr. Daniels reviewed a handout on the funded items from the 2018-19 Program Review.

8. **Mission Review**
Dr. Daniels provided a summary of the employee survey completed on the current validity of the District Mission. The Council reviewed the summary and accompanying comments and suggestions. In agreement with the overall score of the survey showed a positive affirmation of the Mission Dr. Daniels recommended approving the Mission to remain as is. It was agreed upon by consensus.
9. 11/22/19 & 12/13/19 Governance Council Meetings (D. Daniels)

Dr. Daniels announced the start time of the November 22, 2019 Council meeting to 2 p.m. to allow for an employee potluck. She encouraged Council members to attend.

The December 13th Council meeting conflicts with the College’s Winter Extravaganza. There are two options: begin at 2 p.m. or cancel. It was agreed by consensus to cancel.

10. Reminder: January 29th Collegiality in Action Training

The January 29th Collegiality in Action Training will be held in the Cougar Room. Since attendance is necessary it was requested that Faculty request a substitute if needed. The training is estimated to last 3 hours.

Next Meeting: November 8, 2019, at 12:10 p.m.
Facilitator: Heather del Rosario
Timekeeper: Kamala Carlson

Meeting Adjourned: 1:25 p.m.
Respectfully submitted by: Sarah Criss/Diana Duran

Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland