Call to Order:

The meeting was called to order at 1:04 p.m. by Deb Daniels.

1. Action - Approval of Minutes
The minutes from the October 13, 2020 Governance Council meeting were reviewed and approved by consensus.

2. Committee Reports (Brief Updates)
   Access Committee
Leslie Minor said that David Mitchell had been named the faculty co-chair of the committee. The committee updated the charter to align with similar Success committee efforts. They also looked at language that clarified roll in the review/discontinuation of programs and certificates.

Success Committee
Windy Martinez reported that the Success Committee is due to meet. With the change in schedules with the COVID-19 effects the committee needs to find a new date and time to hold regular meetings. The committee will be discussing the necessary updates to the charter and reviewing data indicators on transfer success. Dr. Martinez is attending Access Committee meetings in an effort to align efforts between the two committees.

Budget Committee
Brock McMurray said the budget development calendar is going before the Board of Trustees. The committee reviewed a lengthy budget presentation and completed their self-evaluation.

Strategic Planning Committee
Xiaohong Li told the Council that the committee is working to align data indicators with Board of Trustee goals and Accreditation standards. There was also discussion in aligning the indicators with the
Chancellor’s Vision for Success. The committee will be considering adding professional development data as well.

**Campus Safety and Security Committee**
Severo Balason said that the committee is working to refine the charter and is completing the self-evaluation process. The assessment of campus safety and security is starting; a meeting with the third-party assessor was held today.

**Information Technology Committee**
Li stated that the committee received an update on IT projects around campus. The large audio/visual project has begun with the proper bid process starting. The committee were informed that the recent Canvas update is being implemented and that IT staff are working with faculty to ensure training is provided and that training needs are noted for future training. The committee will be reviewing the Acceptable Use Policy and is discussing administrative access on certain platforms for end users/faculty.

**Academic Senate**
Sharyn Eveland stated that the AS is holding discussion on anti-racism and diversity definition. The AS is reviewing area resolutions from Fall Plenary. Two main focus points in resolutions were the response to COVID-19 and the newly required course studies in anti-racism and ethnic studies by the CSU system as it pertains to AS and community colleges. Plenary topics also included academic freedom, AS involvement in curriculum development, and professional development. Dr. Eveland commended the Distance Education and Curriculum committees for continued work to respond to COVID-19 issues. The CTE committee is also working to refine the focus of the committee.

**Accreditation Taskforce**
Li said that subcommittees continue to edit the sections of the ACCJC ISER report. The taskforce will meet next week. Dr. Daniels added that the sections of the ISER report will be compiled soon. Once it is then volunteers are welcome to assist in reviewing and editing the document. The College is working in advance of the deadline and is in good standing to prepare a well-reviewed and verified document.

3. **Action - Access Charter**
Dr. Minor explained that the charter updates included clearer language defining the alignment of the Access and Student Success committees. The committee had a robust discussion on the purpose of the committee and refined the focus on the charter. The charter was approved by consensus.

4. **Governance Guide**
Dr. Daniels noted that the guide that was shared electronically had minimal changes. Sarah Criss stated the only new item in the guide is the clarification for Governance Council committees to submit their self-evaluations to the Office of the President. The other changes were to committee charters that had each been previously approved by the Council. The Governance Guide was approved by consensus.

5. **Data Stewardship**
Li explained that a data taskforce had drafted that the Governance Roles document to define stewardship of District data. She reviewed the four layers as documented and explained that this organizational effort will help to standardize data collection and maintenance. Joe’ll Chaidez asked if this is a temporary or more permanent group. Li said at this time it is a taskforce to address data management system audit needs. It is the goal that the taskforce will address necessary issues and there won’t be a need to continue to meet. Data validation has not yet been considered by the taskforce but may be in the future. Discussion
was to determine the need to have Council approval. It was decided that a vote of approval would document Council’s support of the effort. The Data Governance Roles were approved by consensus.

6. Other
Dr. Daniels told the group that the Fall Activity Challenge is underway. She reminded them they may join the competition late if they would like. There will also be an invitation shared with employees to join in a Thanksgiving lunch pick-up in light of the inability to hold the traditional potluck.

Next Meeting: December 8, 2020 at 1:00 p.m.
Facilitator: Dr. Debra Daniels
Timekeeper:

Meeting Adjourned: 1:48 p.m.
Respectfully submitted by: Sarah Criss
Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland