NAME OF COMMITTEE
Student Success Committee

MISSION:
Promote a campus-wide culture that fosters and supports student learning, access, success, and goal completion.

SPECIFIC RESPONSIBILITIES:
1. Review and analyze college data to identify student success data and gaps.
2. Develop recommend broad, comprehensive strategies for improving student success based on enrollment data and trends.
3. Develop broad, comprehensive, inclusive, and equitable strategies for improving student success.
4. Analyze and understand the common barriers and momentum points that students experience among disproportionately impacted populations in achieving momentum points.
5. Use data to identify patterns of demand enrollment to inform schedule building to support student goal completion.
6. In conjunction with the Access Committee, review methods to improve the integration and alignment of student success efforts across the various plans, including the Integrated Plan. Use data to identify patterns of demand to inform strategic enrollment management to support student goal completion.
7. In conjunction with the Access Committee, review methods to improve the integration and alignment of student success efforts across the various plans, including the Strategic Action Plan.
8. Report and make recommendations to the Governance Council and other college committees regarding issues relating to student success.

MEMBERSHIP REPRESENTATION:
The Student Success Committee consists of:
• Vice President, Student Services or Designee
• Dean, Student Success
• Director, Dean, Instruction & Career Technical Education
• Director, Admissions and Records
• Coordinator, Director, Distance Learning Education
• Division Chair, Learning Support Division
• Executive Director, Institutional Research and Planning
• Faculty Representative appointed by Academic Senate
• Classified Representative appointed by CSEA
• Pre-Collegiate Success Coordinator
• Student Representative appointed by ASB ASO

MEMBERSHIP AND MEETING POLICIES:

Updated Spring 2020
The Vice President of Student Services or Designee will serve as the Committee Chair. The person serving as chair in any particular meeting shall not vote in that meeting except in the case of a tie. The recording secretary will be responsible to the Chair for contacting the members of the Committee, taking and distribution of minutes, and setting the dates, times, and a meeting room, for each meeting.

MEETING SCHEDULING, AGENDAS, AND MINUTES:
The Committee shall meet once a month to accomplish its goals and responsibilities.

REVIEW:
The Charter will be reviewed annually by the Committee and recommendations for changes shall be submitted to the Governance Council.

GUIDING PRINCIPLES AND EXPECTATIONS:

Committee members shall:
- have integrity—be ethical in all of their actions
- be enthusiastic in matters pertaining to the Committee
- be knowledgeable about the issues pertaining to the Committee
- lead by example
- encourage others

Committee members further promise to:
- maintain a working familiarity with the Committee procedures
- meet the expectations being placed upon them
- work within the Student Success Committee mandate/charter
- take individual responsibility
- remain committed to doing the very best they can do to accomplish committee goals