GOVERNANCE COUNCIL MINUTES  
May 11, 2021  
Via ZOOM

Members Present: Debra Daniels, Leslie Minor, Severo Balason, Xiaohong Li, Sharyn Eveland, Michael Jiles, Debora Rodenhauser, Kamala Carlson, Justin Madding, Mike Mayfield, Michaela White, Sergio Gomez, Heather del Rosario

Members Absent: Melanie Medina, Renae Ginther, Joe’ll Chaidez, Kanoe Bandy, Brock McMurray, Bruce Ferguson

Guests: Sarah Criss, Brandy Young

Facilitator: Debra Daniels  
Timekeeper: -  
Recorder: Sarah Criss

Call to Order:
The meeting was called to order at 1:07 p.m. by Deb Daniels.

1. Action - Approval of Minutes
The minutes from the April 13, 2021 Governance Council meeting were not distributed but will be for email review.

2. Committee Reports (Brief Updates)

Access Committee
Leslie Minor said the committee is structuring a strategic enrollment plan on the Guided Pathways framework. They are working to complete a draft of the plan this month.

Success Committee
Severo Balason reported that the committee is discussing an analysis of the success rate in transfer English and transfer mathematics.

Budget Committee
Dr. Minor reported that the committee reviewed District activity in alignment with the budget development calendar and discussed budget updates. The committee also reviewed goal progress from 2020-21.

Strategic Planning Committee
Xiaohong Li said the committee discussed the impact of funded APR items which is now being presented to the Council today. A final draft of the Strategic Action Plan (SAP) is being reviewed and includes updates on campus activities. She noted the other updates to the draft from previous versions.

Campus Safety and Security Committee
Severo Balason reported that the safety and security assessment by a third party has been completed and Administration is waiting for the report.

**Information Technology Committee**
Ms. Li said the committee received an update from Distance Education staff on inservice information and information security. ITS staff provided an update on current campus projects and the tiered access to software download permissions was discussed.

**Academic Senate**
Sharyn Eveland told the Council that the ACCJC Institutional Self-Evaluation Report (ISER) was reviewed and approved. They also reviewed Administration Procedure 7211 and an Memorandum of Understanding for Dual Enrollment Course Offerings.

**Accreditation Taskforce**
Ms. Li reported that the final draft of the ISER is in the process of being reviewed and approved as needed by campus constituents.

3. **Information Item – AP 7211**
Sharyn Eveland told Council that the Administrative Procedure 7211 draft was reviewed and approved by the Academic Senate. She reviewed the updates and explained that the AP will follow language as drafted by the Policy and Procedure program the District subscribes to. Dr. Eveland will follow up to check that associated documentation on campus is updated.

4. **Evaluation of Impact of Funded APR Items**
Ms. Li presented data collected on the evaluation of funded 2019-20 APR items (copy attached to minutes). She highlighted data and explained the history in the evaluation of funded items as part of strategic planning for the College. Mike Mayfield noted that FTEs data was omitted from the data on the physical science funded items.

5. **DEI Committee**
Dr. Daniels thanked the Council for consideration and feedback of the addition of a Diversity, Equity and Inclusion committee (DEI). The Council approved the addition of the DEI committee by consensus.

6. **2021 APR Potential Funding Sources**
Dr. Minor shared the 2021 APR Potential Funding Sources as brainstormed during a recent Budget Committee meeting. The tool is an aide in assisting Administration to find funding for APR requests. It was requested that this list be sorted to match the ranking list (combine the two lists for usability).

7. **Action Item – ISER Approval**
Dr. Daniels told Council that the ISER being considered for approval today has been reviewed by constituents and Council for over a month. The changes that may be made after this date are typographical or grammar corrections that are non-material in value. The Council approved the ISER by consensus.

8. **Discussion – Governance Council Process for Reviewing APR Goal Forms**
Dr. Eveland shared a description of the current process for the Council to review APR Goal Forms (copy attached to minutes). After review and discussion on the process, the process was approved as documented by consensus.
9. Other
Ms. Li shared the current APR contact list with suggested updates. Members reviewed the contact list and suggested a few other corrections for Ms. Li and staff to correct.

Kamala Carlson expressed concern about projected enrollment numbers and asked for review of strategies and efforts being done to increase enrollment. Administration reviewed efforts that had been done and ones that are currently being implemented. More discussion followed on the topic.

Mr. Mayfield inquired on the expected COVID protocols for Fall 2021. Dr. Daniels said that they expect to be able to discontinue temperature checks but that masks and social distancing is still being considered in alignment with CDC standards.

Next Meeting: TBD
Facilitator: Dr. Debra Daniels
Timekeeper: -

Meeting Adjourned: 2:15 p.m.
Respectfully submitted by: Sarah Criss

Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland