Call to Order:

The Taft College Governance Council meeting of September 14, 2021, was called to order at 1:10 p.m. by Dr. Daniels. New members were welcomed to the Governance Council.

1. APPROVAL OF MINUTES – May 11, 2021

The minutes from the May 11, 2021, Governance Council meeting were reviewed and approved by consensus.

2. COMMITTEE REPORTS

   A. Access Committee (Leslie Minor)

Access Committee will have their first meeting of the year this week and will review their charter.

   B. Success Committee (Damon Bell)

Success Committee will have their first meeting of the year this week and will review their charter.

   C. Budget Committee (Amanda Bauer)

Budget Committee had a regular meeting and a training meeting for new members. The charter was reviewed and will be brought to the next Governance Council meeting for approval. The next Budget Committee meeting is tomorrow, where the approved budget will be reviewed.

   D. Strategic Planning Committee (Xiaohong Li)

SPC reviewed and approved the SAP, which will be presented later in this meeting. SPC will review their charter at their next meeting.
E. Campus Safety and Security Committee (Damon Bell)

Campus Safety and Security Committee will have their first meeting of the year this week and will review their charter.

F. Information Technology (Xiaohong Li)

Information and Technology Committee will have their first meeting of the year this week and will review their charter.

G. Academic Senate (Sharyn Eveland)

Academic Senate has met twice. The Senate adopted four goals, and the goals are aligned with the Board of Trustees goals, our mission and values, and the Educational Master Plan.

H. Accreditation Taskforce (Xiaohong Li)

The ISER was submitted in July, and the site visit is in the near future.

I. Diversity, Equity, and Inclusion (Deb Daniels)

DEI should have a charter by the next Governance Council meeting.

3. Budget Review (Amanda Bauer)

Amanda Bauer conducted a budget review and presentation, which is incorporated in these minutes. The budget was approved by the Board of Trustees las week. The State budget was signed on July 12, 2021. Of note, the State budget eliminates the 2020-21 budget deferrals and allocates additional monies to community colleges. Bauer covered the Local budget assumptions and discussed the general fund budget.

4. SAP 2021-24 Approval (Xiaohong Li)

Xiaohong Li presented the 2021-2024 Strategic Action Plan to the Council. The Plan was reviewed and approved by consensus. A copy of the Strategic Action Plan is incorporated in these minutes.

5. Accreditation Roles and Responsibilities (Deb Daniels)

The Accreditation site visit is September 27-30, 2021. The team may want to meet with members of various committees or request additional evidence. There will be group meetings and open forums. Dr. Daniels met with the ACCJC team chair who said that the ISER appeared complete and had good flow. Hopefully they keep that positive opinion.

Dr. Eveland reassured the Council by saying that the team may ask for additional information and evidence, and that is OK. They are our peers, and they are helping us to be better.

Dr. Oja asked if anyone has heard from a school that has conducted a virtual accreditation site visit. Dr. Bell said that he had experienced a virtual site visit and it was a good experience. They faired well. Dr. Bell elaborated on his virtual site visit experience.
6. Committee Member Training (Sharyn Eveland)

Eveland asked if Governance Council should require standing committees to conduct committee training. Bauer talked about the training conducted in Budget Committee and the value for new and current members. Young said that SPC does an internal training for new members. Rangel-Escobedo recommended having some type of onboarding and reference material. Li said that even informal training is useful. Bandy said that a large part of training is reviewing the committee charters.

Approved by consensus – Governance Council subcommittees will conduct training, and will report on the training in their annual committee evaluation.

7. Other

None.

Next Meeting: October 12, 2021, at 1:00 p.m. (Cougar Room)
Facilitator: Mike Mayfield
Timekeeper: Xiaohong Li

Meeting Adjourned: 2:06 p.m.
Respectfully submitted by: Justin Madding

Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland