Call to Order:

The Taft College Governance Council meeting of October 12, 2021 was called to order at 1:10 p.m. by Mike Mayfield.

1. APPROVAL OF MINUTES – September 14, 2021

The minutes from the September 14, 2021, Governance Council meeting were reviewed and approved by consensus.

2. COMMITTEE REPORTS

A. Access Committee (Leslie Minor)
Access Committee reviewed the charter and discussed in detail at the mission of the committee and this year’s goals.

B. Success Committee (Damon Bell)
Success Committee will meet this week.

C. Budget Committee (Brock McMurray)
Budget Committee developed the budget development calendar for this year. The committee completed their self-evaluation and the goal setting for the upcoming year. The committee had an in-depth presentation of the current budget details.

D. Strategic Planning Committee (Xiaohong Li)
The SPC reviewed their charter and the committee self-evaluation.

E. Campus Safety and Security Committee (Heather del Rosario)
Campus Safety and Security Committee will meet this week.
F. Information Technology (Xiaohong Li)
The ITC members reviewed and modified the charter. They also completed the self-evaluation.

G. Academic Senate (Sharyn Eveland)
The AS subcommittee for Career Technical Education elected Darcy Bogle as the chair. They have now adopted goals and reviewed their charter. One goal will be to review the CTE minimum qualifications for hiring. The AS reviewed and approved the Strategic Action Plan, which is now being presented to the Board of Trustees.

3. Committee Charter

A. Budget Committee (Brock McMurray)
The only changes presented in the updated charter is to document the student representative. The student representative has been present and participating in meetings, but the charter had not reflected it. The charter was approved by consensus.

B. Strategic Planning Committee (Xiaohong Li)
The committee added “or designee” to several of the members of the SPC. This was the only suggested change. The charter was approved by consensus.

C. Access Committee (Leslie Minor)
Committee members felt words need to be more flexible in a couple of instances as viewable in the draft distributed (attached to minutes). The review of the charter lead to further discussion and focus on the guiding principles of the committee. The charter was approved by consensus.

D. Success Committee (Damon Bell)
The committee also added “or designee” to certain members. Dr. Eveland asked if one faculty member is enough for the committee. Dr. Bell will take the charter back to the committee to note the minimum number of members per role needed.

E. Information Technology (Xiaohong Li)
The ITC added the review of relative Administrative Procedures in addition to the previously noted Board Policies (#3 Specific Responsibilities). The charter was approved by consensus.

4. Committee Self-Evaluations

A. Strategic Planning Committee (Xiaohong Li)
SPC goals for 2021-2022 are new and include the development of a Comprehensive Program Review (CPR).

B. Information Technology (Xiaohong Li)
While completing the self-evaluation discussion focused on the goals for this year. Security and classroom resources remain a priority of the committee.

C. Budget Committee (Brock McMurray)
Budget Committee members reviewed previous goals and noted their completed resources as posted online. Three goals are rollover goals from the previous year. Goals to address the understanding of the Student Centered Funding Formula updates and the understanding of local budget codes were added.
5. Other

Dr. Daniels recognized Dr. Xiaohong Li’s completion of her doctoral program.

Dr. Eveland asked on the status of the DEI committee. Dr. Bell said that the committee is ready to meet to finalize a draft charter to be approved by the Governance Council at the next meeting.

Dr. Li told the committee a phishing “quiz” email will be sent out soon to employees. It is real and she encourages participation for a prize.

Next Meeting: November 2, 2021, at 1:10 p.m. (Cougar Room)
Facilitator: Kamala Carlson
Timekeeper: Leslie Minor

Meeting Adjourned: 1:34 p.m.
Respectfully submitted by: Sarah Criss

Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland