



**GOVERNANCE COUNCIL MINUTES**  
**December 14, 2021**

**Members Present:** Debra Daniels, Brock McMurray, Damon Bell, Heather del Rosario, Xiaohong Li, Kanoe Bandy, Deborah Rodenhauser, Juana Rangel-Escobedo, Mike Mayfield, Michelle Oja, Kamala Carlson, Justin Madding, Renae Ginther

**Members Absent:** Leslie Minor, Sharyn Eveland, Sergio Gomez and Desirae Salas

**Guests:** Sarah Criss

**Facilitator:** Brock McMurray

**Timekeeper:** Damon Bell

**Recorder:** Sarah Criss

**Call to Order:**

The Taft College Governance Council meeting was called to order at 1:10 p.m. by Brock McMurray.

**1. APPROVAL OF MINUTES**

The minutes from the November 9, 2021, Governance Council meeting were reviewed and approved by consensus with an amendment to show that Michelle Oja was in attendance.

**2. COMMITTEE REPORTS**

**A. Access Committee**

No report.

**B. Success Committee (Damon Bell)**

Success Committee has not met since the last Governance Council meeting. The committee will be discussing the self-evaluation at the next meeting.

**C. Budget Committee (Brock McMurray)**

Budget Committee will meet tomorrow to discuss a budget update and review the budget development calendar.

**D. Strategic Planning Committee (Xiaohong Li)**

The committee is working to update the Annual Program Review (APR) template for a 3-year cycle. SPC members also recommended having Strategic Action Plan (SAP) activities monitored by area vice presidents in order to track progress towards goals.

**E. Campus Safety and Security Committee (Heather del Rosario)**

The committee has not met this month.

**F. Information Technology (Xiaohong Li)**

Dr. Li said that the committee is discussing the use of two-factor authentication and implementation during use of the VPN.

**G. Diversity, Equity and Inclusion DEI (Damon Bell)**

Dr. Bell said that the committee has not met this month but has an established meeting time for the spring semester. He asked to pull the DEI charter today so that the committee could review it once more.

**H. Academic Senate**

No report.

**3. Committee Charter**

**A. DEI Committee (Damon Bell)**

The charter was pulled from the agenda.

**4. Community College Survey of Student Engagement (Xiaohong Li)**

Dr. Li reviewed the CCSSE data from the last survey which was given in spring 2021 in an online format. In the past the survey was in a physical format. The switch to an online survey decreased the response rate. From the responses gathered, data shows that the college remains strong in providing support for learners. The survey showed that students liked working with other students least – which could have been affected by the distance education model in use during the time of the survey.

**5. Spring Meeting Dates**

**February 8, 1:10 p.m.**

**March 8, 1:10 p.m.**

**April 5, 1:10 p.m.**

**May 10, 1:10 p.m.**

A list of the spring dates was provided as information.

**6. Other**

Ms. Rodenhauser asked what goal/information is to focus of the CCSSE. Administration explained that the survey provides a measure of engagement using nationwide data and shows our benchmarks for comparison. It also shows areas that may need improvement or reviewed.

**7. Other**

There was no other discussion.

**Next Meeting:** February 8, 2022, at 1:10 p.m. (Cougar Room)

**Facilitator:** Leslie Minor

**Timekeeper:** Mike Mayfield

**Meeting Adjourned:** 1:30 p.m.

**Respectfully submitted by:** Sarah Criss

**Reminder—Please forward future recommended agenda items to Deb Daniels and Sharyn Eveland**