Student Learning Outcomes Assessment Steering Committee

Minutes
Friday, November 15, 2019
Counseling Center Conference Room
11:00 a.m. to 12:00 p.m.

Present: Joe’ll Chaidez, Paul Blake, Tina Mendoza, and Terri Smith
Guest: None
Absent: Xiaohong Li, James May, and Leslie Minor
Secretary: Brandy Young

The meeting was called to order at 11:10 a.m.

Public Commentary
None

Approval of Minutes from October 18, 2019 – Action Item
Minutes were approved without changes.

Reports – Information Item
There will be a SLO Symposium on Friday, February 7, 2020 in Monterey, CA. Tina Mendoza and Terri Smith have an interest in going. Tina will invite Salvador Jimenez-Murguia, the new Sociology instructor. Joe’ll and Vicki Jacobi will also be attending. Joe’ll will explore resources for funding.

Joe’ll made a brief mention of Accreditation and the upcoming ISER, and what the role of SLO/ASC will be. Brandy stated that all subcommittee drafts are due by the end of the spring 2020 semester.

Old Business – Updating the SLO Guide

- Page 8  - Discussion on what the word “staff” entailed under “Who is Responsible for Assessments?”
- Strike out Faculty and Staff
- Bold “Faculty are responsible for the systematic administration of assessments for courses, programs, and ultimately the institutional set learning outcomes.
- Update the word program “leads” to program contacts
- Joe’ll will take the “assessment plan” discussion to the Division Chairs for clarification/validation of responsibility
- Add the word “Recommended” and “Resources” to the title of Timeline, Due Dates, and Submissions
- Page 9 – Joe’ll will draft new language under Timeline, Due Dates, and Submission

New Business – None
SLO/ASC Minutes
November 15, 2019

Discussion Items

• Participation Reports – Joe’ll gave an update on the status of the reports. Reports will be generated in an anonymous format and shared
• Inservice 2020 – Joe’ll will create a schedule for inservice that has break-out sessions designed for both new faculty and seasoned veterans.
• Writing an Effective SLO – Joe’ll passed out the draft for committee review

Other/Open Forum for Announcement
None

Adjournment (12:00 p.m.)

Next Meeting: The next meeting of the Student Learning Outcomes Assessment Steering Committee will be on December 20, 2019 at 11:00 a.m. in the Counseling Center Conference Room.

Respectfully submitted by Brandy Young