STUDENT SUCCESS COMMITTEE MINUTES  
Thursday, September 12, 2019  
2:10 P.M.-3:30 P.M.  
Cougar Room


Facilitator: Windy Martinez

Recorder: Apolonia Salazar

I. Approval of Minutes  
Minutes from the last meeting, were approved by consensus.

II. Review Charter  
The committee reviewed the charter and suggested some changes to the mission statement

  - Jessica suggested to the committee to make some changes to the mission statement and maybe removing (access, institutional effectiveness) see below for the recommended change.
    ➢ Promote a campus-wide culture that fosters and supports student learning success, goal completion and institutional effectiveness
  - Vicki said this topic is more appropriate for Governance Counsel to discuss, because that committee originally set it up that way. She also stated there is a huge overlap between the two committees and they need to define what they want us to provide to them.
  - Windy said when looking at mission terms of the access committee. The goal is to view how accessible the college offerings are specifically our scheduling and other supports like supplemental instruction and tutoring services like.
    ➢ How do students gain access into this college?
    ➢ How do we make sure these measures are happening at Taft College?
    ➢ How do we measure success in this committee?
  - Windy said the two committees’ access & success meet once a year to discuss updates. Windy is hoping that as we meet over the course of this semester we get a much more clear purpose on our mission for this committee.
  - Vicki said we should be looking at the strategic action plan in terms of student success course completion. We have decided last year to choose the two biggest issues that everyone is looking at AB705 first year of English and Math completion. Looking at the Taft Union High School students who are coming to Taft College with 1500 completed and starting at transfer level Math their first year in college. Vicki also mention that
Xiaohong is currently working on a table to target our Taft Union High school students to find trends on their transition.

- AB705 getting students through transfer math and English during their first academic year.
- Taft Union high school students transition to Taft College

- Dr. Xiaohong said regarding the data, she is working with Adam on data definition, and trying build internal IR database.
- Adam said we have a logical plan it is just going to be a long process we have to start slow.
- Joe’ll said he’s excited to be in this committee because this’s more a data driven committee
- Vicki said this committee is not making the decision to institutionalize the strategies for student success.
- The committee reviewed the membership representation and some changes were made. See below for the new changes.

**MEMBERSHIP REPRESENTATION:**
The Student Success Committee consists of:

Vice President, Student Services or Designee – Chair
Dean of Student Success
Director, Dean of Instruction & Career Technical Education
Director, Admissions and Records
Coordinator Director, Distance Learning
Division Chair, Learning Support Division
Executive Director of Institutional Research and Planning
Faculty Representative appointed by Academic Senate
 Classified Representative appointed by CSEA
 Pre-Collegiate Success Coordinator
 Student Representative appointed by ASB ASO

- Windy said if we don’t get any direction from the Governance Counsel them we bring the discussion back to this committee.

III. Other business
IV. Next Meeting: *Thursday, October 10, 2019*