STUDENT SUCCESS COMMITTEE MINUTES
Tuesday, October 8, 2020
2:00 P.M. - 3:00 P.M.
Zoom

Attended: Windy Martinez, Lori Sundgren, Xiaohong Li, Lourdes Gonzales

Absent: Jill Brown, Joe'll Chaidez, Jessica Grimes, Marianne Bishop

Facilitator: Windy Martinez

Recorder: Windy Martinez

I. Approval of Minutes
Minutes from 9/15/20 were approve by consensus.

II. Review submitted committee charter

The committee reviewed the Charter and affirmed that it is what it was agreed, too. Windy will attend the next Governance Council to ensure that if there are any council concerns about the charter.

The committee is still awaiting the addition of a classified member and a student representative. Lori will reach out to her classified staff and student employees to see if they might be interested in joining the committee. (The CSEA president also works with Lori which should make getting the CSEA appointment approved faster.)

III. Review Access Committee September 2020 meeting minutes

Access Committee meetings were reviewed and Windy noted that the committee appears to be focusing on student surveying and identifying specific surveys. Lori said she has access to the Access Committee shared drive (as a former member) and after this meeting, she will ask Dr. Minor if she can review the ones from the Spring 2020 term until now.

Windy expressed concern regarding over-surveying students. Xiaohong reminded us the CCSE survey will be coming out in Spring 2021. It’s a student survey is done every 3 years and the results of the last survey are on the shared drive. She will get a copy of the questions used in the last survey.
IV. Other business
Windy will be joining the Access Committee in order to better align the work of both committees.

Xiaohong thought it would be a good idea to focus Success Committee goals on transfer rates and retention, already proposed goals for the committee and areas identified in the Strategic Action Plan.

Transfer and retention rates are the focus based on their locus to the strategic action plan.

V. Next Meeting: Will need to be rescheduled as it falls on a holiday. (Veterans Day) Windy will be surveying the current members to identify a new day and time for this meeting to happen.